

Conditions of Acceptance

1. As an organisation you agree to supply the information and documentation required to support your application and understand that as a requirement of any award via Kent Community Foundation you must supply the relevant information.
2. You agree for your information and the organisation's to be held and processed by Kent Community Foundation in line with GDPR guidelines.
3. As an organisation you understand the application must reflect future work and understand that Kent Community Foundation cannot retrospectively fund any work.
4. You understand that by accepting this award this is to be spent against the outlined project/core work in the application form. For any change of purpose, you must contact Kent Community Foundation before reallocating any funding for alternate uses. You understand that if you do this without permission from Kent Community Foundation and funders you may have to return the grant.
5. If all or part of the grant is not used for the reasons specified and/or an alternate use is not agreed, you will be required to return the grant and failure to do so could result in prosecution.
6. By accepting this award, you agree to completing an Impact Form. This will be due one month after the grant is expected to be spent unless an extension past this is agreed with Kent Community Foundation.
 - a. The form will be completed with all relevant information and as an organisation you understand that the feedback will be shared with the panels who made the award possible.
 - b. You will be asked to supply photographs and a case study where permission is given and that these can also be shared with the panel of the fund who made the award possible.
 - c. If what is supplied requires further clarification you understand that Kent Community Foundation may contact for further information or request the form to be completed again, if you do not supply impact data to a satisfactory standard this can count

against future applications and can cause the fund to ask for the grant award to be returned.

7. As an organisation you understand that if all or part of the funding is not used by the Impact Form submission date, you will contact Kent Community Foundation before completing the form to discuss a possible extension of the award timeline or return of the award if this is not possible.
 - a. If there is an alternate use specified for an underspend or full award, you understand that without Kent Community Foundation's permission you are not able to reallocate and, in some cases, Kent Community Foundation may request more than one alternate use option.
8. If any assets are purchased with the grant funding, the assets must be given back to Kent Community Foundation, or with Kent Community Foundation's permission to a charity with similar aims and in good working condition. If any asset is purchased using a Kent Community Foundation grant it must never be sold to the financial gain of an individual or individual(s).
9. You will need to notify Kent Community Foundation of any publicity surrounding the award.
10. Kent Community Foundation reserves the right to use any photographs or details of the project in future literature and/or promotions including on the website unless otherwise advised. Please make sure to only agree to permissions for marketing if you have gathered full permissions for these materials to be shared.
11. You must keep receipts for all items purchased and freelance support gained as part of the award on file. As part of our audit process 10% of grant recipients per quarter will be requested to supply these.

I confirm the organisation applying for funding has not been the subject of any fraud or other reputational issue in past 3 years

I consent to the use of any photographs sent to support this application in Kent Community Foundation publicity. I ensure all permissions for usage of photos will have been secured prior to sending, including parental/carer permission obtained where the picture includes children.

I agree to the terms of the offer detailed in the offer email and any other correspondence with Kent Community Foundation referring to **REF:** and to the terms and conditions detailed in the Conditions of Acceptance above on behalf of (*your group/organisation*)

Signed: **Date:** **Payment of Grant:** *Unless otherwise discussed, payments will be made by electronic transfer to the bank details provided on your bank statement sent in your supporting documentation. Last updated: April 2026*